

Job description

Position title: Education Department Intern

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| Organization | Aflatoun |
| Location | Amsterdam, Netherlands |
| Job type | 3-4 days a week (negotiable) |
| Duration | 4-month Internship |
| Application deadline | 25/07/2024 |

The Organisation

Aflatoun International is a non-profit organization, which offers social, financial & entrepreneurship education to children and young people worldwide, empowering them to make a positive change for a more equitable world. Aflatoun creates high-quality curricula for different age groups, which are contextualized to local needs and circumstances, and are implemented by over 300 partner organizations in 101 countries. Aflatoun programmes inspire children to discover their talents and put them to use, to stand up for their rights and those of their communities through active learning and problem solving. They learn how to save, how to budget, and how to set up social and financial enterprises that benefit themselves, their families and their communities. Aflatoun has been recognized globally (Brookings, Harvard, HundrEd, Million Lives Club) for its high-impact, low-cost model, which has shown to be effective in changing behaviors of participants across the globe.

By using a social franchise model, Aflatoun transfers curricular content, monitoring and evaluation tools, and training capacity to partner organisations, helping them enhance their existing expertise and create an efficient learning ecosystem. Aflatoun's programmes follow an active-learning, participant- centered methodology, which combines social and financial education (SFE) through engaging participants, educators, government institutions and civil society organisations.

We are currently looking for a dedicated and enthusiastic Education Intern to join us in our mission.

Purpose of the intern / volunteer post

The Education team is responsible for developing and revising content for both internal and external projects. Aflatoun International works with partner organizations around the globe to provide high quality educational materials on social and financial education to children and youth. As we have a steadily increasing workload, the Education Department will benefit from the addition of an intern who can support the team to ensure great quality learning materials and smooth running of all operations. The team consists of education specialists from various backgrounds in teaching, training, development and education as well as other consultants and volunteers with expertise in different fields and competencies.

Key Areas of Responsibility

1. Assist with education projects within Aflatoun by reviewing and editing new lesson plans, thematic content and educational materials;
2. Assist education specialists and with event logistics for various trainings and workshops that take place globally;
3. Support various departmental tasks, including preparation for online and face to face events;
4. Assist in managing educational resources, including textbooks, materials, and equipment, to ensure they are properly organised and accessible for educational activities;
5. Support knowledge management efforts within the education team by organising and categorising educational resources, ensuring easy access to information and materials.

Skills and Qualifications

- Ability to work in small team with motivated, multicultural co-workers;
- Proficiency in English, with strong reading and writing skills (French skills will be viewed favourably);
- Have a relevant Bachelor's and/or Master's degree;
- Currently living in the Netherlands;
- Experience working in a classroom, writing lesson plans or developing a learning programmes;
- Familiarity with Financial Education programmes;
- Fluent written and spoken English (required). Knowledge of additional languages such as Spanish, French, Russian or Arabic would be an advantage;
- Understanding and willingness to conduct work and demonstrate behaviors in line with Aflatoun International's values and policies.

Other Relevant Information

The intern must keep confidential any and all unpublished information made known during the course of the internship and not publish any reports or paper on the basis of information obtained except with the written approval and authorization from the Aflatoun team.

Due to the nature of Aflatoun's work with children around the world, specific attention is drawn towards Aflatoun's Child Protection Policy and its Policy on the Protection of Sexual Exploitation and Abuse (PSEA). These two policies are required to be signed by new employees and forms part of the employment documents related to the employment contract. The applicant commits to zero tolerance towards sexual exploitation and abuse. An additional written test may be required.

To Apply

Please apply no later than 25/07/2025 at this link <https://aflatoun.bamboohr.com/careers/234>

If you have any specific, questions on the position please contact gabriela@aflatoun.org.

A valid work permit to work in the Netherlands is required in order to be considered for the position